User Manual for Bidders



https://eauction.mahaforest.gov.in



Requirements of e-Auction

- Digital Signature (Class III) of Bidder only Signing.
- Scan copy of documents (i. Pan Card ii. Aadhar Card iii. Cancelled Cheque iv. GST registration proof v. First registration proof vi. Form-27 if applicable, Undertaking for submission of 10 % EMD) for registration purpose. The bidder can make one single document/pdf file after scanning all six documents.
- Browser type-Internet Explorer 11 ,Mozilla Firefox 50.0
- JAVA version

Process of e-Auction

- Registration of Bidder (One time for all types of auctions under FD and FDCM)
- User ID will be same for MFD and FDCM
- Submission of Pre-Qualification Documents (Above six documents scan copy of a single pdf file for Timber, Firewood, and Bamboo to be uploaded).
- Participation in E-auction (Select Auction-id, interest lots therein)
- Payment of EMD (EMD can be paid multiple times in a day)
- Live Auction
- Post Auction process
- Helpdesk details will be shared.

Registration of Bidder	
The bidder needs to register himself on the portal as shown below	
MAHARASHTRA FOREST DEPAIX MAHARASHTRA FOREST DEPAIX Me.Auction Bidder Side Manual - X Mew Tab X G 1. Bidder should do registration X Home Ministry Department G X Home Ministry D	X ing list
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After submission of registration, the form bidder will get an OTP on his registered mobile number and Email- id. After submission of OTP registration will get completed. Users need to change the password compulsorily to login into the e-auction portal.

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	Generate password for the Login ID utkarsh.nic. Provide the verification code received through Co	forest@gmail.com prrespondence Email/ Registered Mobile Number.	Email ID and Mobile No Policy	
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	EPP2LT CRefresh	Enter Captcha	Your password must comply following requisites,	
	New User who have not received Verification cod	de, please click on ' Update Email ID/Mobile No ' button the home page and ensure the provided email id and Clear Submit	 Length must be within 8 to 32 characters Any English lowercase and uppercase (a-z and A-Z) characters Any numbers between 0-9 Any special characters from the bracket [! @ # \$ ^ *_ ~] Good eg: Cric\$2009 Bad eg: cric2009 	

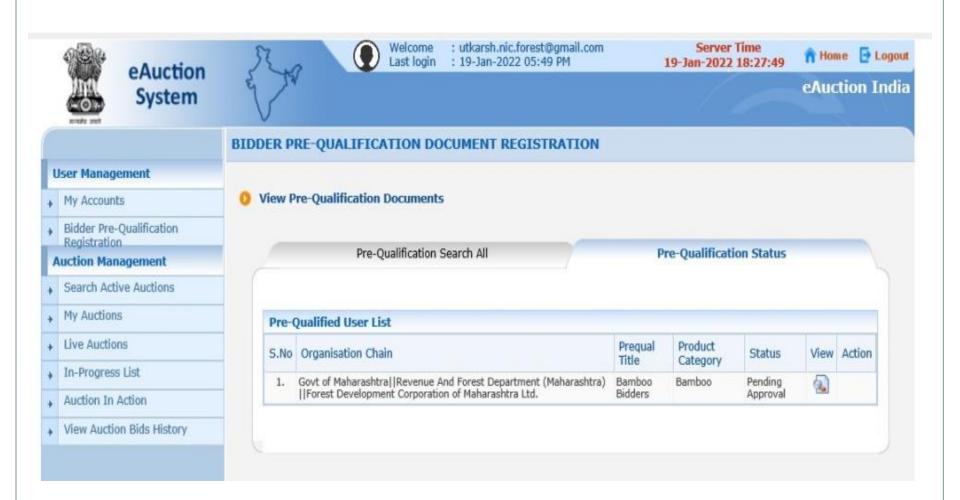
Now Bidder needs to log in using his login id and password and needs to map Digital Signature. (*Required Class III DSC) Welcome : utkarsh.nic.forest@gmail.com Server Time A Home - Logout : 19-Jan-2022 05:49 PM Last login 19-Jan-2022 17:49:13 eAuction eAuction India System **USER MANAGEMENT** User DSC Enrollment Login Id : utkarsh.nic.forest@gmail.com Roles : Tenderer You have not registered with Digital Signature Certificate yet. Please click on Signing Certificate link below. Signing Certificate View Existing Certificates **Active Certificates Information** Certificate Type Enroll Date S.No Certificate Validity View Type No certificates have been enrolled.

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	з.	Development Corporation Govt of Maharashtral Re Development Corporation	evenue And Forest Department	(Maharashtra) Forest	Bidders Timber Bidders	Timber		

Bidder needs to submit all the mandatory documents as a single pdf file for Pre-Qualification process for respective category of organization (i.e. - FD-Timber, FD- Bamboo and FD-Firewood)

After uploading, documents bidder needs to digitally sign this process as shown below **BIDDER PRE-QUALIFICATION DOCUMENTS** User Management O View Pre-Qualification Documents My Accounts **Bidder Pre-Qualification** + Registration Auction Management Govt of Maharashtra||Revenue And Forest Department Organisation Chain : (Maharashtra)||Forest Development Corporation of Maharashtra Ltd. Search Active Auctions Product Category : Bamboo My Auctions -Prequal Title : Bamboo Bidders Live Auctions In-Progress List -**Bidder Pre-Qualification Documents** Auction In Action Document Document Uploaded Document View Auction Bids History SNo Document Name File Name Status Remarks -Description Upload Date Type Aadhar Card Scan Copy of Aadhar .pdf 1. Card 2. PAN Card Scan Copy of PAN .pdf Card 3. Address Proof Scan Copy of Address .pdf Proof(Electricity Bill / Driving License / Passport / Ration Card) Scan Copy of Cancelled Cheque 4. Cancelled Cheque .pdf 5. GST Registration Scan Copy of GST .pdf Certificate Registration Certificate **Bidder PreQualification Questions** S.No Particulars Expected Value Enter/Select Value General Technical Details not found. Cancel Govt of Maharashtra||Revenue And Forest Department (Maharashtra)||Forest Development Corporation of Organisation Chain : Maharashtra Ltd. Product Category : Bamboo Pregual Title : Bamboo Bidders **Digital Signature** Document Name : Aadhar Card Document Description : Scan Copy of Aadhar Card Only pdf files are permitted to upload.] 😡 🍢 Please Upload Document * Cancel Save

After successfully submitting the Pre-Qualification documents, the department will verify and approve the bidder. The "Pending Approval" status will change to "Approved" once the department approves the bidder. After approval, the bidder will be eligible for participating in the published auction of the respective category.



Participation in Auction.

Bidder will search the active auction by selecting **Head of Forest Force-> Circle** Office -> Division Office. From the list select desired auction/auction-id and

mark it as a favorite as shown below.

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On clicking the "Action" icon, auction details will appear on your screen. From this screen, the bidder can download auction documents (NIA, Multi-lot sheet, and <u>AEC</u>) and Lot wise images.

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-	_	Description	FDCM_Test					
Auction In Action		Details	FDCM_Test	2101		Lot Type	MultiLot	
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		Bid Document Required	No					
		Auction Model	Limited			Auction Eligible Criteria	Excel Based	
		Auction Properties						
		Elapse Time Interval In	Mins		5			
		Bid Auto Extn In Mins			10			
		Max Seal Percentage			50			
		Critical Dates						
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After that need to click on proceed for submission button



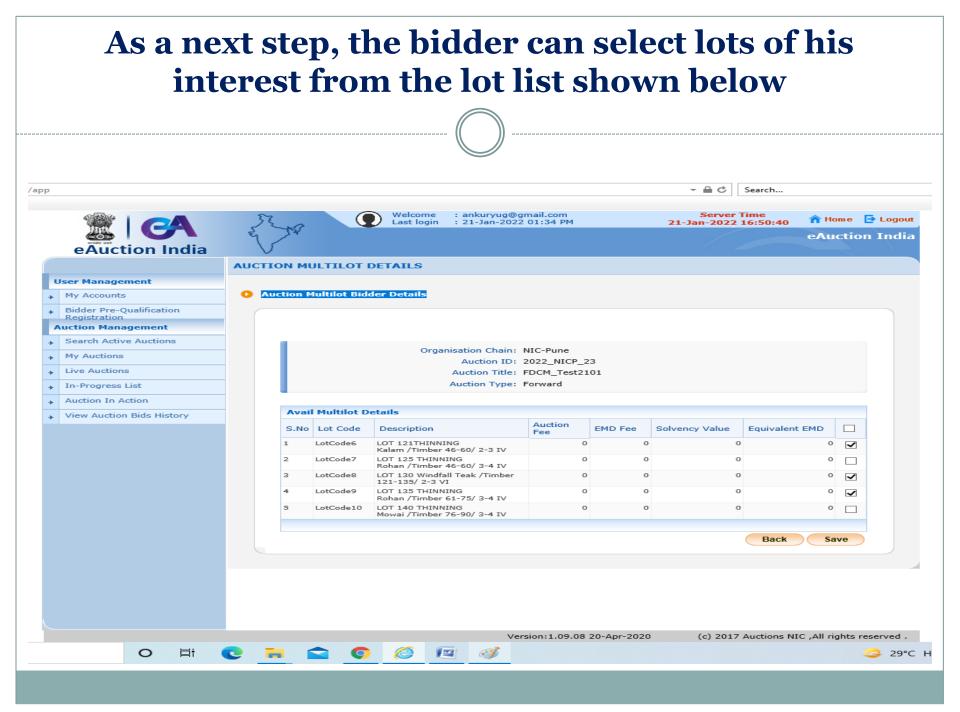
Multi	Lot List				
S.No	Lot Code	Description	Unit	Quantity	Images
1	LotCode6	LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV	Nos	1.00	
2	LotCode7	LOT 125 THINNING Rohan /Timber 46-60/ 3-4 IV	Nos	1.00	
3	LotCode8	LOT 130 Windfall Teak /Timber 121-135/ 2-3 VI	Nos	1.00	
4	LotCode9	LOT 135 THINNING Rohan /Timber 61-75/ 3-4 IV	Nos	2.00	
5	LotCode10	LOT 140 THINNING Mowai /Timber 76-90/ 3-4 IV	Nos	2.00	

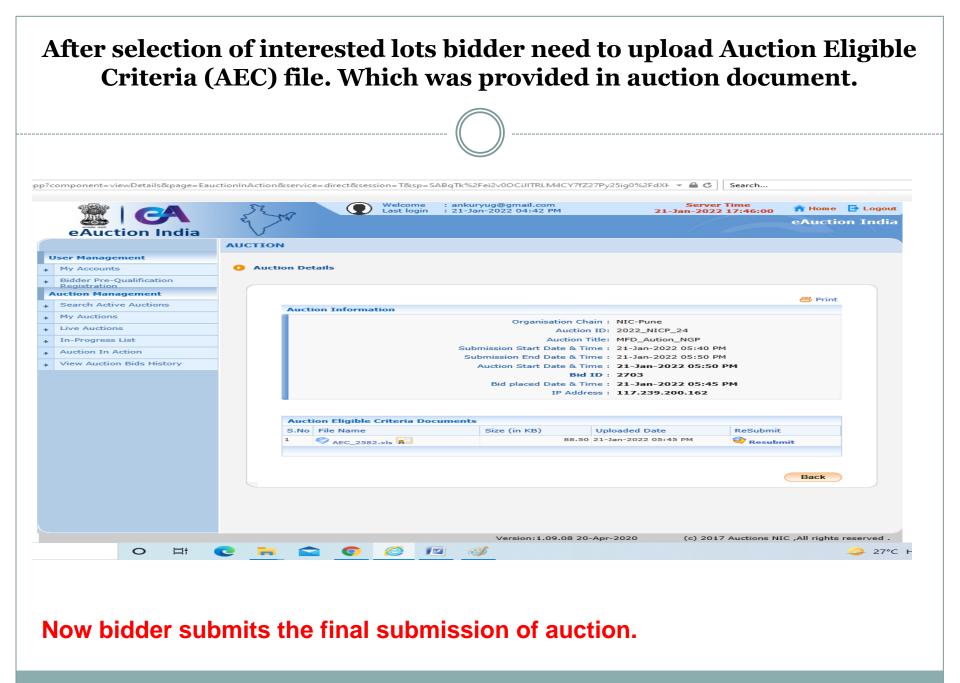
Inviting Authority	
Name	DM_test
Address	Dm_test

Proceed For Bid Submission

Back

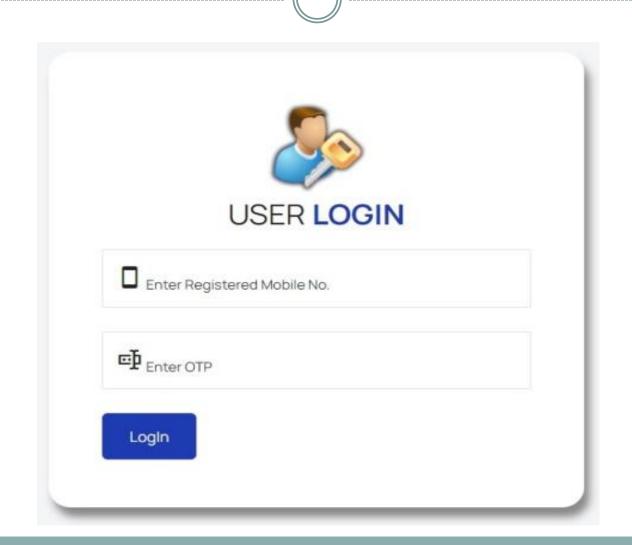
Version:1.09.08 20-Apr-2020

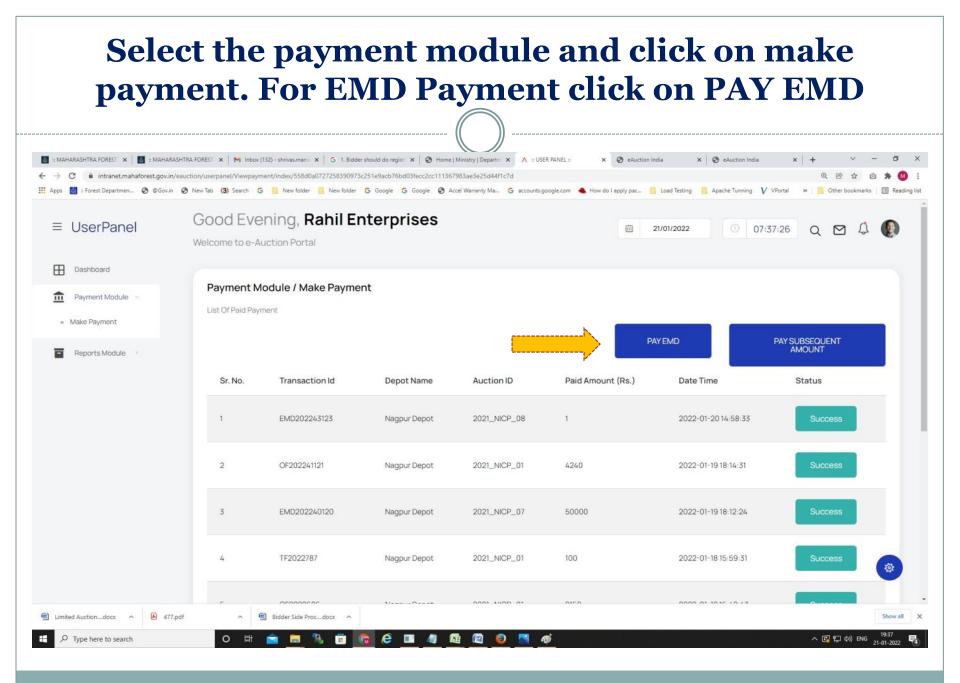




Payment of EMD (Bidder can pay multiple EMD in a single day for an auction) Bidders need to pay 10 % of the EMD amount on the same day for the lots bided in the auction. The EMD Payment link is given at https://eacution.mahaforest.gov.in. 📓 :: MAHARASHTRA FOREST DEPA 🗙 🛛 📓 :: MAHARASHTRA FOREST DEPA 🗙 📉 Inbox (132) - shrivas.manish@gr 🗙 🔓 1. Bidder should do registration 🗴 🌚 Home | Ministry | Department | 🖎 🌚 eAuction India × SeAuction India × | + ← C 🔒 eauction.mahaforest.gov.in í۵. 🧾 :: Forest Departmen.... 🗞 @Gov.in 🔇 New Tab 🔇 Search G 📙 New folder 📙 New folder 🧲 Google G Google G Accel Warranty Ma... G accounts.google.com 📥 How do I apply pac... 🔋 Load Testing 📙 Apache Tunning 🏹 V Portal 🛛 » 📔 Other bookmarks 🛛 🧱 Reading list महाराष्ट्र सरकार मंत्रालय / विभाग नाम SOVERNMENT OF MAHARASHTRA MINISTRY / DEPARTMI Тт MINISTRY / DEPARTMENT NAM MAHARASHTRA FOREST DEPARTMENT Upcoming Auction Auction Results FAQ Contact Downloads Department Login Latest News **Bidder Registration EMD Payment** Post e-Auction e-Auction PORTAL FOR web directory PUBLIC GO GRIEVANCES Website Policies | Contact Us | Web Information Manager | FAQ's | Disclaimer | Help | Terms & Conditions Feedback Website Content Managed by Maharashta Forest Department Designed, Developed and Hosted by National Informatics Centre (NIC) Last Updated: January 21, 2022 Limited Auction....docx 🛃 477.pdf Bidder Side Proc....docx ^ P Type here to search へ 🚱 🔛 🕼 ENG

Bidder will be able to log in with their registered mobile number and OTP received on their mobile. Note: For the EMD payment and Post-e-auction Process, there are no registration required for bidders





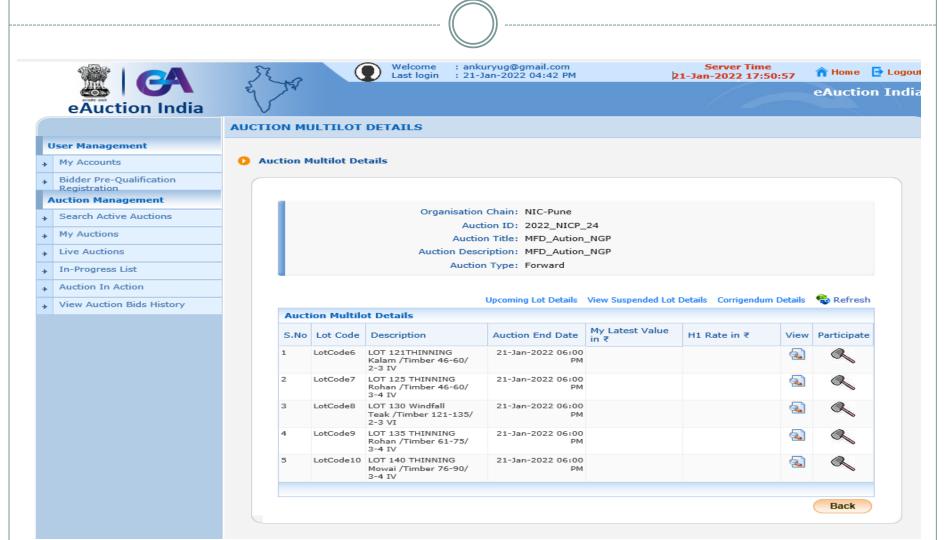
Now bidder will select the department then select the auction id and fill in the EMD amount. Select the term & Conditions and click on the "pay now" button. Now bidder will be redirected to the payment gateway page. Payment modes are-: Internet banking, IMPS, RTGS, NEFT

UserPanel	Good Evening, Rahil Enter Welcome to e-Auction Portal	prises		07:39:42 Q 🗹 🛱
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N	2021_NICP_08 - Please Select Auction ID -	DIVISIO NAME : Nagpur	DEPOT NAME : Nagpur Depot PRODUCE CATEGORY : Timber	AUCTION ID : 2021_NICP_08
V	2021_NICP_08 R 100000 Enter EMD Amount One Lakh Rupees	AUCTION START DATE : 21-01-2022 10:00 AM	AUCTION END DATE : 22-01-2022 06:00 AM	
	Term & Condition			

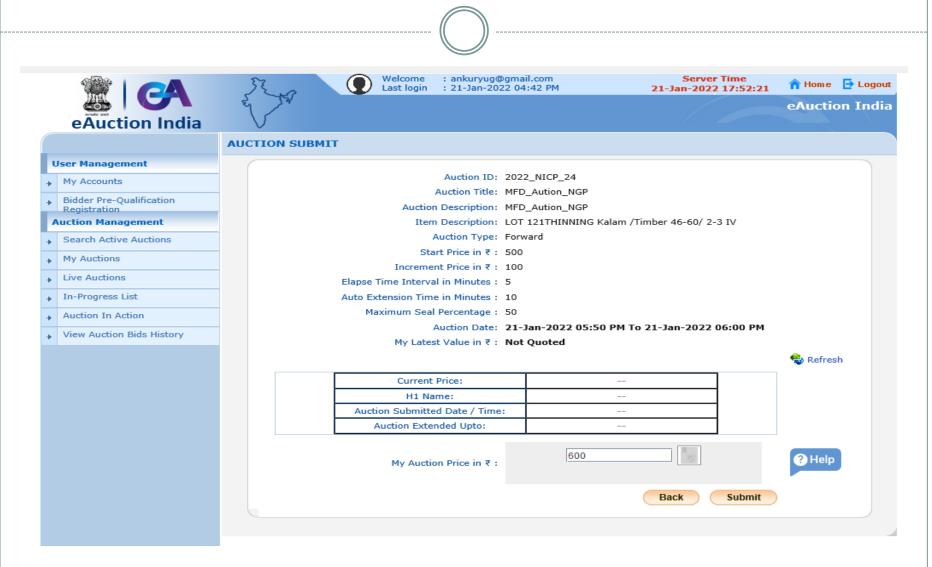
Live Auction Now Bidder clicks on Live Auction and clicks on View for participating in the auction.

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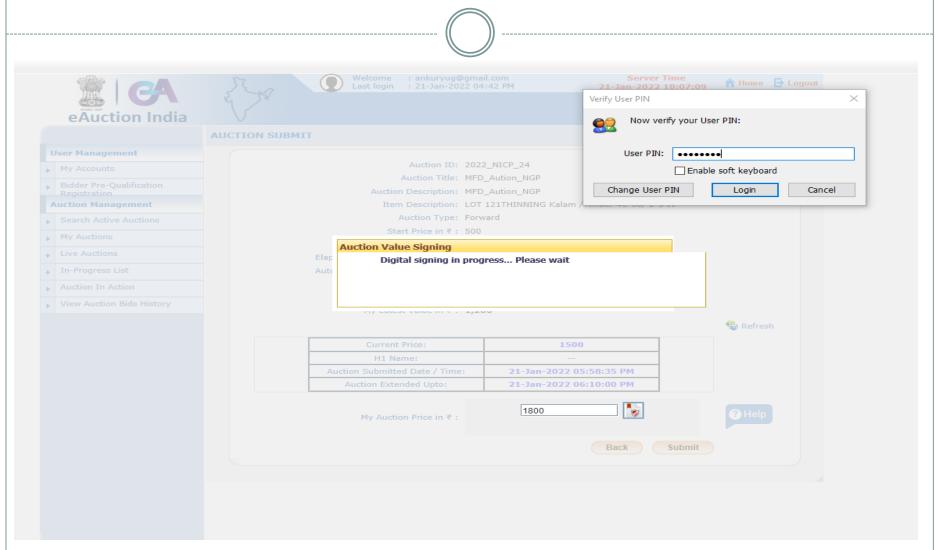
Here Lot List will appear for Live Bid. Click on Hammer Icon and submit your bid

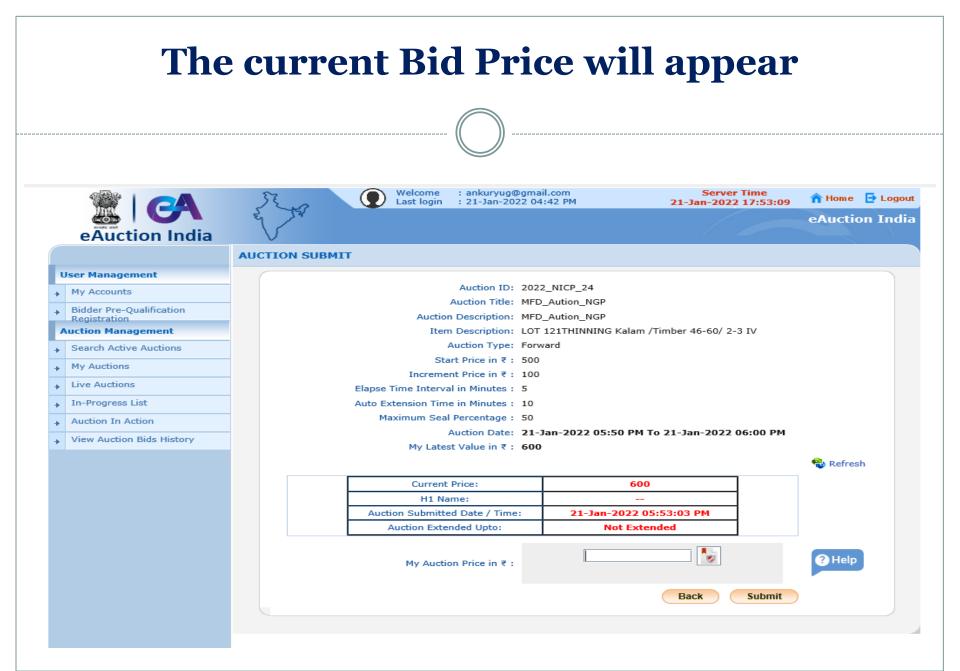


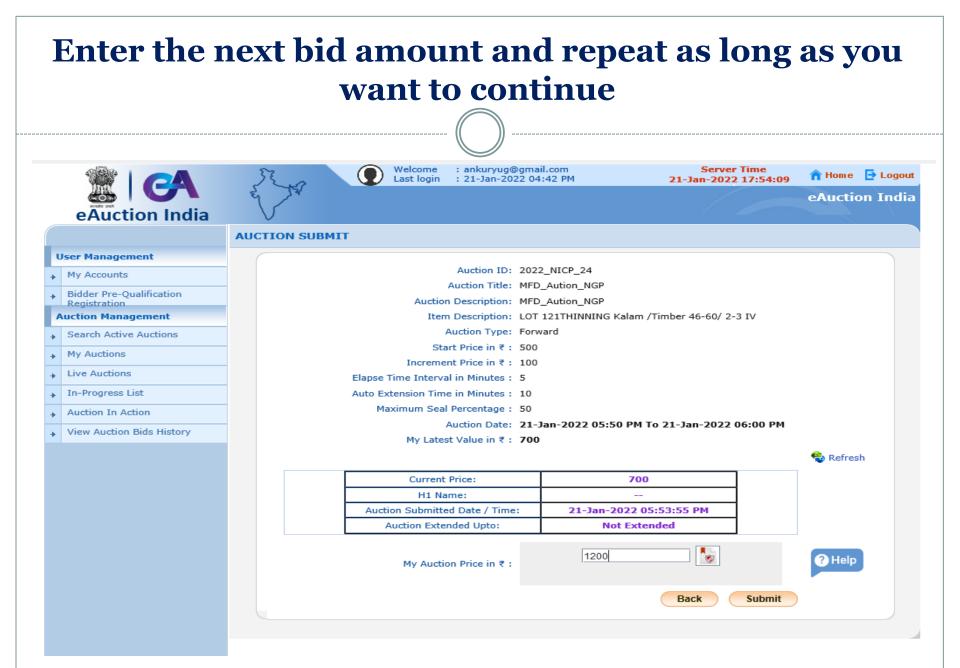
Enter bid amount and validate amount through DSC, click on Submit button



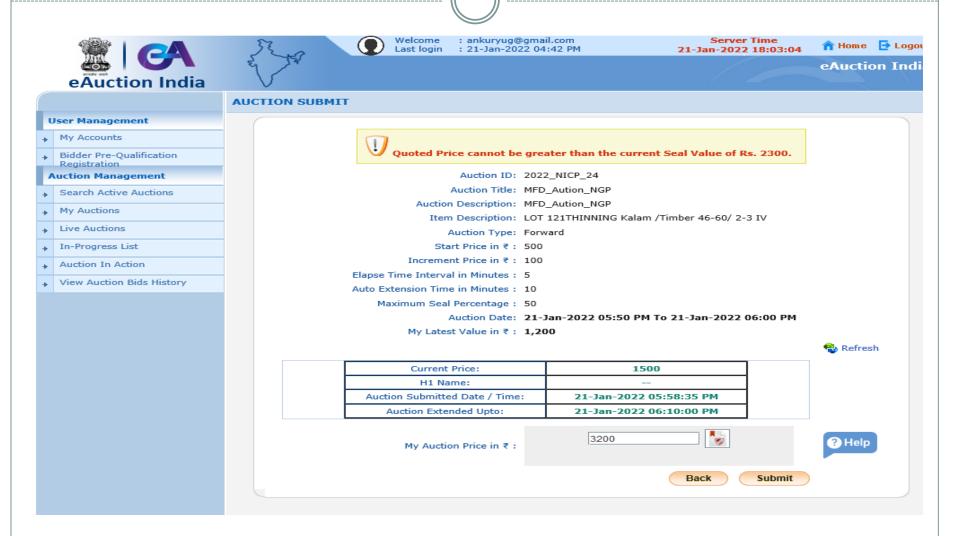
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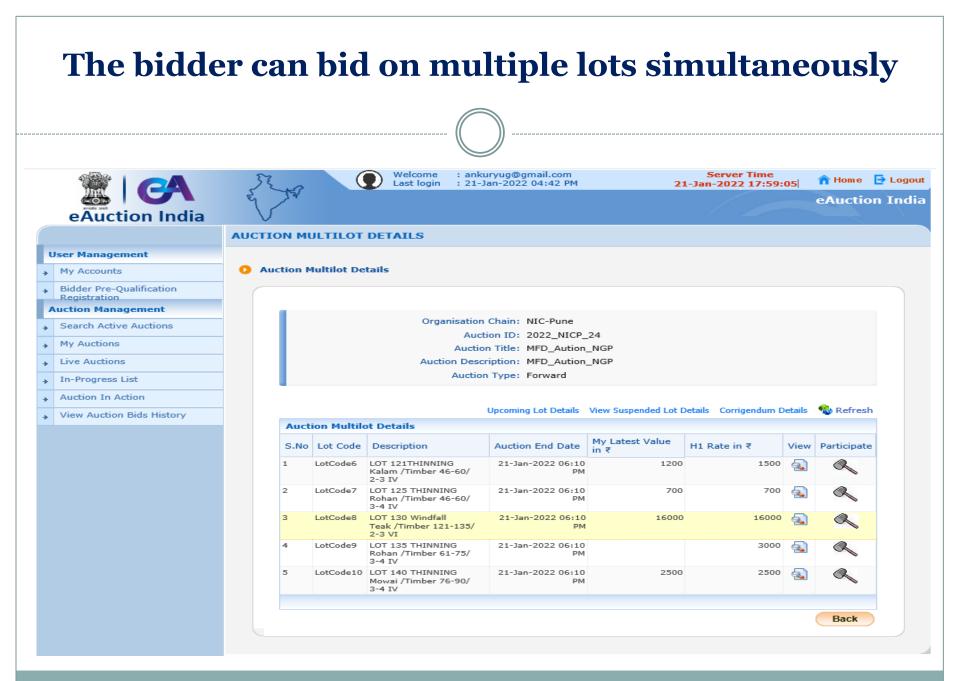


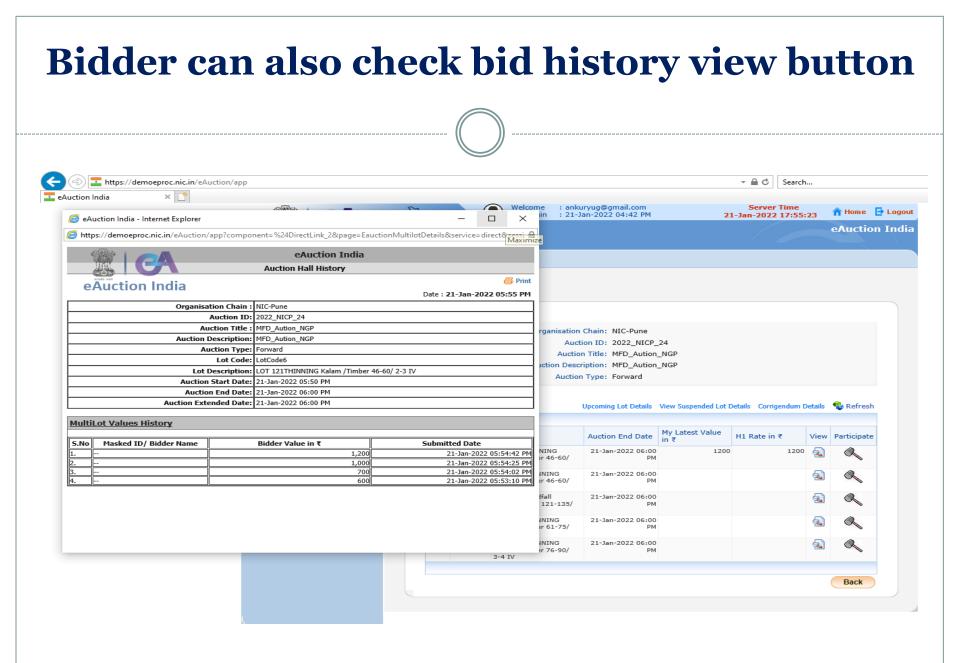




If you enter a price greater than the Maximum Seal Percentage of the Current Price then the system will show an error message. This facility will stop the bidder to submit an incorrect (more than the MSP price) price by mistake.







If the bidder will bid during the elapsed time then lot timing will be extended by _ minutes. This process will repeat if the said lot is getting bid during elapse time. Department is not closing such bids anywhere and the bid will get closed if the bid is not received during elapse time

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Lot will be disappearing after lot end time and a new batch of lots will be appearing for the bids along with autoextended lots alot

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1	LotCode6	LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV	21-Jan-2022 06:20 PM	1800	1800	٩	R	
2	LotCode9	LOT 135 THINNING Rohan /Timber 61-75/ 3-4 IV	21-Jan-2022 06:20 PM	3200	3200	٩	R	
	S.No 1	S.No Lot Code 1 LotCode6	Auction Auction S.No Lot Code Description 1 LotCode6 LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV LotCode9 LOT 135 THINNING Rohan /Timber 61-75/	Auction Type: Forward Upcoming Lot Details Auction End Details S.No Lot Code Description Auction End Date 1 LotCode6 LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV 21-Jan-2022 06:20 PM 2 LotCode9 LOT 135 THINNING Rohan /Timber 61-75/ 21-Jan-2022 06:20 PM	Upcoming Lot Details View Suspended Lot D Auction Multilot Details S.No Lot Code Description Auction End Date My Latest Value in ₹ 1 LotCode6 LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV 21-Jan-2022 06:20 PM 1800 2 LotCode9 LOT 135 THINNING Rohan /Timber 61-75/ 21-Jan-2022 06:20 PM 3200	Auction Type: Forward Upcoming Lot Details View Suspended Lot Details Corrigendum D Auction Multilot Details S.No Lot Code Description Auction End Date My Latest Value H1 Rate in ₹ 1 LotCode6 LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV 21-Jan-2022 06:20 PM 3200 3200 2 LotCode9 LOT 135 THINNING Rohan /Timber 61-75/ 21-Jan-2022 06:20 PM 3200 3200	Auction Type: Forward Upcoming Lot Details View Suspended Lot Details Corrigendum Details Auction End Details View Suspended Lot Details Corrigendum Details Auction Multilot Details My Latest Value in ₹ H1 Rate in ₹ View 1 LotCode LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV 21-Jan-2022 06:20 PM 1800 1800 PM Image: Second Seco	Auction Type: Forward Upcoming Lot Details View Suspended Lot Details Corrigendum Details 🗞 Refresh Auction Multilot Details S.No Lot Code Description Auction End Date My Latest Value in ₹ H1 Rate in ₹ View Participate 1 LotCode6 LOT 121THINNING Kalam /Timber 46-60/ 2-3 IV 21-Jan-2022 06:20 PM 1800 1800 Image: Colspan="6">Image: Colspan="6" Image: Colspan="6">Image: Colspan="6">Image: Colspan="6">Image: Colspan="6">Image: Colspan="6" Image: Col

After completion of the live E-auction Process (Common for MFD and FDCM)

After the end of the live auction, the department will verify the H1 bidder and receipt of the EMD Amount from these H1 bidders against each lot. The result of the auction will be declared along with the sanction date under the heading "Auction" Results" on the <u>https://eauction.mahaforest.gov.in</u> portal. **USER MANUAL** will be uploaded on both portals.

Post Auction Process

Bidder will log in with his registered mobile no. and OTP as password. The bidder will be able to see auction-wise H1 lot details against his firm and all the calculations therein.

Similarly, the bidder will be able to lot-wise / auction-wise payment details and can also pay subsequent amounts like 1/4, 3/4, & full amount, or penalty through this option.



Dash Board after login bidder will get the dashboard page :: Department Login :: 🙌 Inbox (15,522) - utk... 🙌 Inbox (202) - utkars... 🙌 Inbox - eauctionmf... 📀 Home | Maharashtr... 🗄 :: Admin Login :: 🛛 🕤 eAuction India 🛛 🙆 Email Web Client Si... Good Afternoon, ≡ UserPanel 05:38:17 24/11/2022 Welcome to e-Auction Portal Ħ Dashboard Maharashtra Forest Department Forest Development Corporation of Maharashtra Running Auction List Overview Dashboard (MFD) Dashboard (FDCM) Dashboard m Payment Module

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Account Module

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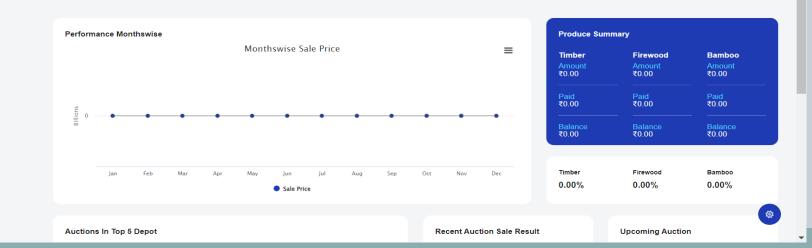
 Bidders who are using SBI MOPS other banks Internet Banking are required.

 No. of Sanctioned Auction
 No. of Purchased Lots
 Quantity (Nos.)
 Sale Price
 Amount(Inclusive of all taxes)
 Paid(Inclusive of all taxes)
 Balance

₹0.00

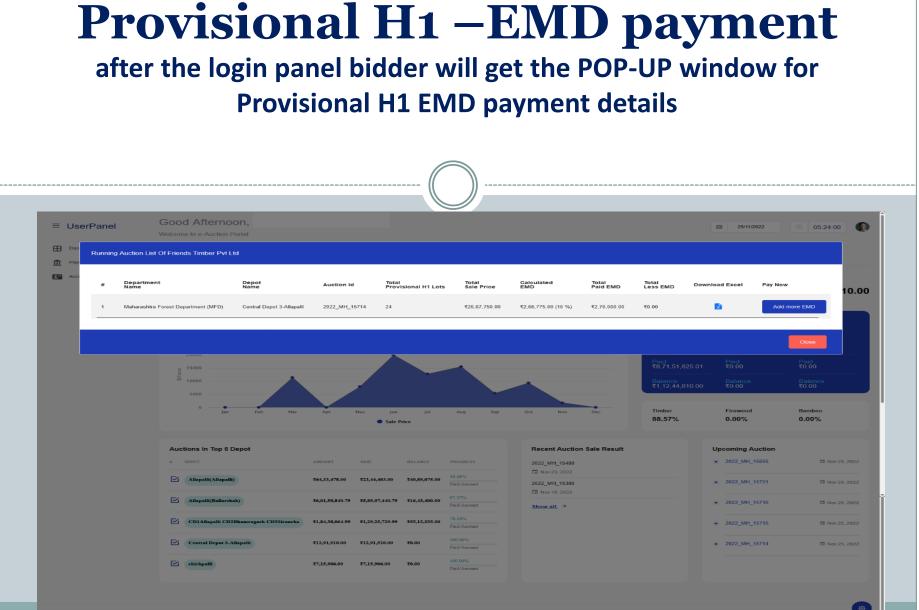
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Payment Module after login, the bidder will get the Payment module options on the left side of page 1-EMD payment 2- Sub-**Sequent payments options** 🗄 Department Login 📰 🔰 Inbox (15,522) - utk... 🎽 Inbox (202) - utkars... 🎽 Inbox - eauctionmf... 🕓 Home | Maharashtr... 🗄 :: Admin Login :: 🛭 🕤 eAuction India 🛛 🙆 Email Web Client Si.. Good Afternoon. ≡ UserPanel 24/11/2022 05:39:59 Welcome to e-Auction Portal Dashboard Overview Maharashtra Forest Department Forest Development Corporation of Maharashtra Running Auction List Dashboard (MED) Dashboard (FDCM) Dashboard n Payment Module Bidders who are using SBI MOPS other banks I Make Payment No. of Sanctioned Auction Paid(Inclusive of all taxes) No. of Purchased Lots Quantity (Nos.) Sale Price Amount(Inclusive of all taxes) Balance Excess EMD Settlement n 0 0 ₹0.00 ₹0.00 ₹0.00 ₹0.00 Account Module Performance Monthswise **Produce Summary** Monthswise Sale Price \equiv Timber Firewood Bamboo ₹0.00 ₹0.00 ₹0.00 Paid ₹0.00 Paid ₹0.00 ₹0.00 Balance ₹0.00 Balance ₹0.00 Balance ₹0.00 Timber Firewood Bamboo 0.00% 0.00% 0.00% Sale Price Auctions In Top 5 Depot Recent Auction Sale Result Upcoming Auction

	bidd	er can	select	ent op t Pay EMD p 4 - 3/4- & Fu	aymer	nt or Pa	-	
UserPanel	iox (15,522) - utk. Good Afte Welcome to e-Au	ernoon,	rs 🎢 Inbox - eau	ctionmf 📀 Home Maharashtr 🛆 ::	Admin Login :: 🔇 eAu			» ⊙ 05:40:48
	Payment M	odule / Make Payment			РА	YEMD	PAY SUBSEQUENT A	MOUNT
	Sr. No.	Transaction Id	Рау Туре	Depot Name	Auction ID	Paid Amount (Rs.)	Status	Action
	1	MFDEMD2022674668	EMD Payment	Rajgarh Savri	2022_MH_12642	5,000.00	FAIL	-
	2	MFDEMD2022359353	EMD Payment	Ghot	2022_MH_12485	52,222.00	FAIL	
	3	MFDEMD2022250250	EMD Payment	CD1Allapalli CD2Bhamragarh CD3Sironcha Allapalli(Ballarshah)	2022_MH_12428 2022_MH_12423	5,000.00	SUCCESS	±

If the transaction status shows pending then the bidder needs to double verify the transaction to click on verify transaction button to update the status.

NOTE-EMD can pay multiple times. There is no need to clear the pending transaction.

Payment EMD

The bidder needs to select the payment option e-auction ID and then will get the amount and details for payment

UserPanel	Good Afternoon, Welcome to e-Auction Portal			iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii
Dashboard				
Payment Module >	Payment Module / Pay EMD	Auction Details		
Account Module ->	Pay EMD Payment Maharashtra Forest Department (MFD)	View Auction Details STATE NAME : Maharashtra	DEPARMENT NAME : Maharashtra Forest Department (MFD)	CIRCLE NAME : Gadchiroli
	Select Department	DIVISION NAME : Allapalli	DEPOT NAME : Ghot	AUCTION ID : 2022_MH_15536
	2022 MH 15536 Select Auction	AUCTION DESCRIPTION: E-Auction for the Timber at Ghot Depot of Allapalli Division Dt.22 to 24.11.2022	PRODUCE CATEGORY : Timber	INVITING OFFICE : DyCF
	Rs. Enter EMD Amount .00 Enter EMD Amount	AUCTION START DATE : 22-11-2022	AUCTION END DATE : 24-11-2022	
	D Terms & Condition			
	2085 ° Enter Captcha			
	금 PAY NOW Cancel			

Т	Payment Terms & Conditions The bidder will get the terms & Conditions Popup before proceeding with the payment						
 Cepartment Login : UserPanel Dashboard Payment Module = Account Module => 	Inbox (15,522) - utk Inbox (202) - utkars. Cood Afternoon, Welcome to e-Auction Portal Payment Module / Pay EMD Pay EMD Payment Maharashtra Forest Department (MFD) Select Department 2022 MH 15536 Select Auction Rs	 Motox - eauctionmf (A : A : A : A : A : A : A : A : A : A	Imin Login :: O eAuction India	24/11/2022 Circcle NAME : Cadchiroli AUCTION ID : 2022_MH_15536 INVITING OFFICE : Dycf			



The bidder will get the Excess EMD Popup before proceeding with the payment, if it is there then in this case, the bidder needs to settle the Excess EMD amount under taxes/GST/1/4 -3/4 payment

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$- \rightarrow C$ (eauction	n.mahaforest.gov.in/userpanel/Emdrecc	oncile/index/68f32fd31c5aa0221439f51c	00ab3a3d47327aaefe1281dd16f911713	8055f9a0	९ 🖻 🛧 🗖 🕛
🔪 :: Department Login :: 🛛 🕅	Inbox (15,522) - utk 🔰 Inbox (202) - utk	ars 附 Inbox - eauctionmf 🕤 Home	e Maharashtr 🔨 :: Admin Login :: 🍝	eAuction India 🛛 @ Email Web	Client Si >
≡ UserPanel	Good Afternoon, Welcome to e-Auction Portal			団 24 /	11/2022 🕚 05:44:09
Dashboard					
Payment Module >	Payment Module / Excess EMD \$	Settlement			
Account Module	List of Purchase Lots Please Select Department		Enter Auction ID	Search	
× .	Select Department	Select Depot	Enter Auction Id		
	Excess EMD = 0.00				

	ubseq oidder can sele likewise	ect an		Subseq	uent amount	
≡ UserPanel	M Inbox (15,522) - utk M Inbox (202) - utkars Good Afternoon, Welcome to e-Auction Portal	M Inbox - eauction	nmt 🚫 Home Maharashtr	🔨 : Admin Login :: 🄇 eA	uction India (a) Email Web Client Si (b) 24/11/2022 (c)	» 05:47:31
Dashboard Payment Module >	Payment Module / Pay Subsequent A	Amount				
Account Module →	Maharashtra Forest Department (MFD) Select Department Auction Details:	Akot Select Depot		Please Select Payment Type Please Select Payment Type 1/4 Payment 3/4 Payment Full Payment	Enter Auction ID Search	
	STATE NAME :		DEPARMENT NAME :	CI	RCLE NAME :	
			DEPOT NAME :			
	AUCTION START DATE :		AUCTION END DATE :		TAL PURCHASED LOTS :	
	Purchased Lots Detail:					

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Account Module

The bidder will get their account details in this module

\land :: Department Login ::	M Inbox (15,522) - utk M Inbox (202) - utkars M Inbox	< - eauctionmf 🔇 Home Maharashtr 🔿 :: Admi	in Login :: 📀 eAuction India 🔞 Email Web Client Si	»
≡ UserPanel	Good Afternoon. Welcome to e-Auction Portal		· · · · · · · · · · · · · · · · · · ·	:00:08
Dashboard				
Payment Module >	Payment Module / Pay Subsequent Amount			
Account Module V	List Of Purchase Lots Maharashtra Forest Department (MFD) Akot		elect Payment Type	
 View Account/Downloads 	Select Department Select		Search	
1	Auction Details: STATE NAME : DIVISION NAME : AUCTION DESCRIPTION: AUCTION START DATE :	DEPARMENT NAME : DEPOT NAME : PRODUCE : AUCTION END DATE :	CIRCLE NAME : AUCTION ID : INVITING OFFICE : TOTAL PURCHASED LOTS :	
	Purchased Lots Detail:			

Account Module

The bidder will get their account details in the selected eauction IDs in the view & Download tab

(Good Ev	ening							
	Welcome to e-A							· 24/11/2022	06:09:21
	Account N	Nodule / View Auction List							
		0 Participated Auctions							
	Maharashtra Select Departm	a Forest Department (MFD) nent	Allapalli(Ballarshah) Select Depot			22 MH 15169 ct Auction Id		Search	
	Sr. No.	Deparment Name	Depot Name	Auction ID	Produce Name	Auction Start Date	Auction End Date	Auction Sanction Date	View & Downloads
	1	Maharashtra Forest Department (MFD)	Allapalli(Ballarshah)	2022_MH_15169	Timber	13/10/2022	13/10/2022	17/10/2022	

Downloads

The bidder will get their account Bill/Invoices receipt/Account register/Delivery order etc, in the selected e-auction IDs after clicking on the view & Download tab

Good Evening	İİİ 24/11/20	22 0 06:09:51
Welcome to e-Auction Portal		
Account Module / View Auction List / View & Downloads View Auction Details		
STATE NAME : Maharashtra	DEPARMENT NAME : Maharashtra Forest Department (MFD)	CIRCLE NAME : Gadchiroli
DIVISION NAME : Ballarshah	DEPOT NAME : Allapalli(Ballarshah)	AUCTION ID : 2022_MH_15169
AUCTION DESCRIPTION: Eauction for the timber at Ballarshah Depot Ballarshah TnM Division Ballarshah New Materials and WD Materials	PRODUCE : Timber	INVITING OFFICE : DYCF
AUCTION START DATE : 13-10-2022	AUCTION END DATE : 13-10-2022	TOTAL PURCHASED LOTS : 6
	GST Tax Invoice 🗂 GST Tax e-Invoice	
Please Click On Above Tabs To See Detailed History		



THANK YOU

